

*Garner Fire-Rescue, Inc.*

**POSITION ANNOUNCEMENT**

The Garner Volunteer Fire-Rescue, Inc., in their desire to promulgate more efficient and effective fire protection for the citizens of their area, announces that they are accepting Firefighter applications. All persons interested in applying for the position are encouraged to do so.

**Salary**

Starting salary for a Garner Firefighter is \$36,692 annually. Garner firefighters are paid bi-weekly.

**Hours of Work**

A 24-hour rotational shift (A, B, C).

**Benefits**

- **Uniforms**  
All firefighters are furnished complete uniforms, which include dress, work, and protective clothing for firefighting purposes.
- **Sick and Vacation Leave**  
Due to the probationary status of this position, the sick and vacation leave policy will be discussed at time of hire.
- **Paid Holidays (observed by the State of North Carolina)**
- **Medical and Dental Insurance**  
Medical and dental insurance is provided for all full-time employees. Employee may provide coverage for family at his/her own expense.
- **Retirement**  
All full-time Garner Volunteer Fire-Rescue's employees are members of the North Carolina Local Governmental Employees' Retirement System and are vested after five (5) years of participation. The employee contributes 6.74% and the Garner Volunteer Fire-Rescue, Inc currently contributes 4.86% of each employee's gross salary per paycheck.
- **Life Insurance**  
Life insurance is provided for all full-time employees in the amount of \$20,000.00.
- **Workers' Compensation**  
Workers' Compensation benefits are payable for injuries arising out of and in the course of employment.

## *Garner Fire-Rescue, Inc.*

- **State Death Benefit**

According to North Carolina General Statute 143-166, when a firefighter is killed in the line of duty (defined in N.C. Gen. Stat. §143-166.2(c)) or during the discharge of official duties (defined in N.C. Gen. Stat. §143-166.2(f)), the NC Industrial Commission shall award a death benefit to the beneficiary(s) in the amount of \$20,000.00 immediately, and \$10,000.00 per year thereafter, until all \$50,000.00 has been distributed. If the beneficiary is a surviving spouse, the three subsequent \$10,000.00 payments will only be made if he or she continues to remain unmarried. If a beneficiary becomes ineligible for any of the remaining benefits and there are other eligible beneficiaries, the next in line will receive the remaining benefits. For example, if a surviving spouse remarries, the remaining benefits will go to any eligible dependent children. If there are no eligible dependent children, then the benefits would go to dependent parents, if any. If there are no eligible dependents, the remaining benefits would go to the decedent's estate.
- **NC State Firemen's Association**

Every member on the NCSFA's roster receives \$10,000.00 of Accidental Death and Dismemberment Insurance.
- **Volunteer Firemen's Insurance Services, Inc.**

Accident and sickness coverage is provided for every member, which includes an accidental death benefit up to \$150,000.00.
- **Longevity**

All full-time employees hired after January 2002 based upon performance are entitled to Longevity Pay according to the following schedule:

1.25% of yearly gross salary	After 7 years of service
2.50% of yearly gross salary	After 10 years of service
- **401k Supplemental Retirement Plan**

GVFR contributes fifty dollars (\$50) or 5% of gross salary (whichever is higher) per pay period per full-time employee. The employee may contribute any amount on their own within the limits of the plan. Employee contributions are payroll deducted each pay period. It is administered by Prudential.
- **Disability Salary Continuation Plan**

This GVFR funded program is an income protection plan designed to provide for a reasonable continuation of a portion of your salary should you suffer the misfortune of an accident or illness. All full-time employees are automatically covered by the plan after completing one (1) year of employment.
- **Garner Fire Rescue Benevolent Fund**

This program is specifically funded by the paid employees of GVFR. Each employee will contribute one dollar (\$1) from each paycheck to be deposited into the benevolent fund. The fund is used to support firefighters and firefighter's retirements. The fund is governed by a board of directors and reflects the best interest of the members and the department.

## **HOW TO APPLY**

To be considered for employment, you must return (in person or by mail) your application package along with a **PERSONAL RESUME** and the below listed prerequisite attachments, no later than Noon, October 27, 2017 to the Attention of the Hiring Manager, Garner Fire Administration

- 120 E. Main Street, Garner, NC 27529- *Physical Address*
- P.O. Box 441, Garner, NC 27529 – *Mailing Address*

### **Employment Prerequisites:**

**(Documentation of below requirements MUST be presented when returning completed application package, your application will not be processed without the requirements below).**

- Copy of your valid Driver's License (NC Class B required within 12 months of employment is required)
- FF Level II Certification (IFSAC, ProBoard, DOD)
- NC EMT Certification
- NIMS 100,200,700, & 800 Certifications
- NC Hazardous Materials Operations Certification (IFSAC, ProBoard, DOD)
- TR and TR Vehicle (IFSAC, ProBoard, DOD) (Completed within 12 months of employment)
- A Personal Resume
- **Certified** Driving Record

### **Necessary Special Qualifications**

Applicant must be at least 21 years of age by December 1, 2017

Applicant must pass a medical and physical examination with drug test as required in N.F.P.A. 1001 Firefighter Professional Qualifications 1981; or a comparable medical and physical examination designated by the Corporation.

Employee will be required to participate in Federal and State Programs for taxes, social security, unemployment insurance, GFR Benevolent Fund and retirement.

Applicant must possess a satisfactory motor vehicle record.

**\*Testing - (You will be notified if you are invited to participate in our testing process.)\***

# GARNER VOLUNTEER FIRE-RESCUE, INC.

## EMPLOYMENT APPLICATION

Please print and answer all questions thoroughly in an effort to help us learn about your qualifications.

Please remember the Garner Volunteer Fire-Rescue, Inc. is an Equal Employment Opportunity Employer and is not interested in receiving comments which may be considered as discriminatory.

### PERSONAL DATA

LAST NAME	FIRST	MIDDLE	SOCIAL SECURITY NUMBER
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STREET	CITY	STATE	ZIP	TELEPHONE NUMBER
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DO YOU HAVE A LEGAL RIGHT TO LIVE AND WORK IN THE US?

HAVE YOU SINCE THE AGE OF 18 EVER BEEN CHARGED AND/OR CONVICTED OF A MISDEMEANOR OR FELONY? (CONVICTION WILL BE JUDGED ON ITS OWN MERIT WITH RESPECT TO TIME, CIRCUMSTANCES, AND SERIOUSNESS) IF YES, PLEASE DESCRIBE

### YOUR JOB REQUIREMENTS

DESIRED POSITION	DATE YOU CAN BEGIN WORK
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DO YOU HAVE A VALID DRIVERS LICENSE?	DRIVERS LICENSE NUMBER
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### EDUCATION AND TRAINING

NAME AND ADDRESS OF SCHOOL	DATES FROM TO	FIELD OF STUDY DEGREE OR CERTIFICATE	GRADUATED?	GRADE OR YEAR COMPLETED
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### MILITARY SERVICE

BRANCH	DATES	DUTIES-SPECIAL TRAINING	TYPE OF DISCHARGE	RANK AT DISCHARGE
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### SPECIAL SKILLS AND ACTIVITIES

ARE THERE ANY OTHER PERTINENT FACTORS YOU WOULD LIKE TO VOLUNTARILY PRESENT WHICH MAY HELP US TO EVALUATE YOUR QUALIFICATIONS?

*Garner Fire-Rescue, Inc.*

<b>EMPLOYMENT HISTORY</b>
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***PLEASE LIST YOUR WORK HISTORY STARTING WITH YOUR PRESENT OR LAST EMPLOYER***

COMPANY NAME	POSITION OR TITLE - DESCRIPTION OF DUTIES
COMPANY ADDRESS	
DATES EMPLOYED TO                      FROM	IMMEDIATE SUPERVISOR
FINAL RATE OF PAY	REASON FOR LEAVING
COMPANY NAME	POSITION OR TITLE - DESCRIPTION OF DUTIES
COMPANY ADDRESS	
DATES EMPLOYED TO                      FROM	IMMEDIATE SUPERVISOR
FINAL RATE OF PAY	REASON FOR LEAVING
COMPANY NAME	POSITION OR TITLE - DESCRIPTION OF DUTIES
COMPANY ADDRESS	
DATES EMPLOYED TO                      FROM	IMMEDIATE SUPERVISOR
FINAL RATE OF PAY	REASON FOR LEAVING

<b>Personal References (persons you have known for at least 3 years)</b>	
Name _____	Telephone # _____
Address _____	
Name _____	Telephone # _____
Address _____	

The information that I have provided on this application is accurate to the best of my knowledge and subject to validation by the Garner Volunteer Fire -Rescue, Inc. I understand and agree that any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of employment or if employed, termination of employment from the GVFR.

I authorize past employers, schools, all references, and other persons named in this application, excepting my current employer, to provide any relevant information that may be required to arrive at an employment decision.

I also understand the GVFR as a prospective employer may investigate my police record including arrests resulting in convictions and my credit, character, and general reputation. Under the Federal Fair Credit Reporting Act of 1970, I may request in writing in disclosure of the nature and scope of this report, if any.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**POSITION CLASSIFICATION  
FIREFIGHTER**

**NATURE OF WORK**

- Work involves the control and extinguishing of fires; administering first aid; protection of life and property; maintenance of fire department equipment, buildings, and property; and related work as required.
- Employees of this class are required to learn and participate in the operation and performance of hazardous tasks under emergency conditions which may require strenuous exertion under such handicaps as smoke and cramped surroundings.
- Although firefighting is the most difficult and responsible area of activity, the major portion of time is spent: drilling and studying methods, techniques and organization, and in routine duties involved in the care and maintenance of fire department property and equipment.
- Instruction and training in work methods are continuously received and superior officers give specific orders and directions during firefighting operations, but the work requires initiative and thorough individual understanding of firefighting methods.

**ILLUSTRATIVE EXAMPLES OF WORK**

- Respond to fire alarms with a company; operates auxiliary equipment; lays and connects hose; holds nozzles; direct water streams; raise and climb ladders; uses extinguishers, pike poles, axes, saws, and other equipment; and ventilates burning buildings using appropriate methods and tools.
- Administer first aid, assists in rescue work.
- Perform salvage and overhaul operations.
- Participate in training and drills in all aspects of fire protection.
- Perform general maintenance work in the up-keep of fire department property; clean, washes, and paints walls, ceilings, and floors; makes minor repairs to property and equipment; wash and dries hose; wash, cleans, polishes, and tests apparatus.
- Relays instructions, orders, and information; give location of alarms received from dispatcher.
- Perform related work as required.

**DESIRABLE KNOWLEDGE, ABILITIES, AND SKILLS**

- Some knowledge of the street/road system and physical layout of the service area is desirable.
- Must have ability to climb ladders and work at heights.
- Must have ability to learn a wide variety of firefighting duties and methods within a reasonable period of time.
- Ability to establish and maintain effective working relationships with other employees and the general public.
- Ability to understand and follow oral and written instruction.